

**Regular Board of Directors Meeting
Headquarters / Training Center
June 29, 2011**

CALL TO ORDER / ROLL CALL: Chairman Dave Appleton called the Regular Board Meeting to order at 0900. Members of the Board present included Mr. Dave Smith, Mr. Bill Katzel, Mr. Bruce Howell, Board Clerk Mikel Shilling and Chairman Dave Appleton.

WELCOME / PLEDGE OF ALLEGIANCE: For staff and members of the public present see attached sign-in sheets. Ms. Shilling led the Pledge of Allegiance.

CALL TO THE PUBLIC: No one signed up to speak at the call to the public.

CONSENT AGENDA:

- A. Approval of Minutes:** Approval of the Minutes of the Regular Meeting on 5/25/11, the Executive Session 5/25/11 and the Special Meeting on 6/7/11.

Mr. Howell moved to approve the consent agenda, Mr. Smith seconded, and the consent agenda passed 5-0.

CLERK'S REPORT: Ms. Shilling presented a brief Pension Board Update from the meeting on June 22, 2011 and said that the next meeting will be on July 22, 2011.

CHIEF'S REPORT: Chief Simon Davis

- A. Legislative Issues** – Chief Davis said that there is little activity at the legislative level at this time.
- B. Sahuarita Annexation Issues** – Chief Davis said the annexation is stalled in the courts while we wait for the judge to sign the order for Pima County to review the North Sahuarita petitions.
- C. GVFFA Meet & Confer Update** – No report.
- D. Chief's District Naming Committee** – No report.

OPERATIONS REPORT: Chief Simon Davis

- A. Fractiles/Response Data** – Reports on file.
- B. Call/Station Summaries** – Reports on file.
- C. Training/Safety Reports** – Reports on file.

PREVENTION, FLEET & FACILITIES: Assistant Chief Bill Bohling

- A. Potentials Report** – Reports on file.
- B. Prevention Activities Report** – Reports on file.
- C. Fleet and Facilities Report** – AC Bohling said that when the vehicles come back from the wild land fires some repairs will be necessary. Report is on file.
- D. Fire Corps Update** – None

ADMINISTRATIVE REPORTS: Administrative Chief Katie Sayre

- A. Financials** – Finance Manager Keith Vincent presented the District financial reports for the month of March 2011. The Total Actual Revenue year-to-date is \$8,425,960, which is over budget by \$338,964 due to accelerated collection of taxes by Pima County and grant income. The Total Actual Expense year-to-date is over Total Budgeted Expense YTD by \$14,232, due to higher vehicle costs, dispatch costs and equipment expenses. This expense also includes funds expended under grants.
- B. Administrative Division Update** – Administrative Division Chief Sayre said that the annual audit is scheduled for the week of August 13th, 2011. We are considering several grant applications including, Tohono O’Odham RFP for Gaming Distribution, the Freeport-McMoRan Community investment Fund and the White Elephant Country Fair Grant.

COMMUNITY AND PUBLIC EDUCATION ACTIVITIES: Assistant Chief Bill Bohling

- A. Community Report** – Chief Bohling presented a PowerPoint showing pictures from the wildland fires that our crews have fought. Captain Rob Meyer narrated the PowerPoint as he was deployed on both the Murphy and Monument Fires. AC Bohling and Chief Davis commended everyone on a job well done.
- B. CERT** – Mr. Bill Kerr said the CERT volunteers were asked to help out in the command center at the Murphy Fire and, despite the fact that some members were either on vacation or gone for the summer, there was good volunteer participation from CERT.

FISCAL YEAR 2011-12 BUDGET

- A. Open Public Hearing on the FY2012 Budget** – Ms. Shilling moved to open the Public Hearing on the FY2012 Budget. Mr. Smith seconded and the motion passed 5-0.
- B. Close Public Hearing** – Hearing no comment from the public, Ms. Shilling moved to close the public hearing, seconded by Mr. Smith, the hearing closed with a 5-0 vote.
- C. Discussion on Ratification of the FY2012 Budget** – Chief Davis said that the FY2012 budget was posted per statute and no comments were received from the public. Chief Davis continued with a PowerPoint presentation that briefly outlined the FY2012 budget.
- D. Board Comments and Adoption of Fiscal Year 2012 Budget** – Hearing no comments, Ms. Shilling moved to approve the FY2012 Budget as presented, Mr. Smith seconded, and the motion passed 5-0.

OLD BUSINESS:

- A. Discussion and Possible Action on Reciprocal Record Fee Waiver Requests from Government Agencies that Request Fee Waivers from the Green Valley Fire District** – Mr. Katzel requested that the motion approved at the Regular Board Meeting of May 25, 2011 regarding the fee waiver for the Pima County Attorney’s Office be revised and he moved to reopen that discussion. Hearing no second, the Board Chair proceeded to New Business per the agenda.

NEW BUSINESS:

- A. Discussion and Possible Action on Resolution 2011-4 Lease Purchase Agreement for the Purpose of Refinancing District Truck Loan** – Chief Davis said that the District can save 1% interest on the life of the District Truck Loan by refinancing, therefore saving approximately \$32,000. Mr. Katzel moved to approved Resolution 2011-4, Mr. Smith seconded and the motion passed 5-0.
- B. Discussion regarding Board Member Participation at the upcoming AFDA Summer Conference July 7-9 in Tucson** – ADC Sayre reminded all the Board Members to fill out their

paperwork and turn it in to her as soon as possible if they wished to attend the Arizona Fire Districts Association Summer Conference.

COMMITTEE REPORTS:

- A. Strategic Planning Team Update** – No report
- B. Finance and Budgeting Update** – No report

FUTURE AGENDA ITEMS: None.

ANNOUNCEMENTS:

Next Regular Board Meeting: Wednesday July 27 at 0900 A.M. at Green Valley Fire District Headquarters/Training Center.

Chief Davis said that he would be out of the country from July 12, 2011 to July 26, 2011 and Assistant Chief Bohling will be handling any issues that arise.

ADJOURN REGULAR BOARD MEETING: Ms. Shilling moved to adjourn the Regular meeting, with a second from Mr. Howell. The meeting adjourned at 1007 after a 5-0 vote.

Respectfully Submitted by:

Mikel Shilling, Board Clerk
Green Valley Fire District