

Regular Board of Directors Meeting
Headquarters / Training Center
May 27, 2009

EXECUTIVE SESSION: Chairman Edward M. Clarke called the Executive Session to order at 0830. The session ended at approximately 0912.

CALL TO ORDER: Chairman Edward M. Clarke called the Public meeting to order at 0917.

ROLL CALL/PLEDGE OF ALLEGIANCE: Members of the Board present included Mr. Bruce Howell, Mr. Dave Appleton, Ms. Mikel Shilling, Mr. Frank Karsh and Chairperson Edward Clarke. For staff and members of the public present see attached sign in sheets. Mr. Clarke asked Mr. Howell to lead the Pledge of Allegiance.

CALL TO THE PUBLIC: Mr. Clarke reviewed the attached notice of intention to speak form and noted that Mr. Bill Katzel requested an opportunity to address the Board. Mr. Katzel had recently attended a Public Health Care Forum coordinated by Representative Gabriel Giffords and urged everyone to read the Health Care Reform Bill H.R.767.

CLERK'S REPORT: Ms. Shilling presented the minutes of the Regular Board Meeting of April 29, 2009 and moved they be accepted. Mr. Clarke seconded and the motion passed 4-0. Mr. Karsh did not vote.

CHIEF'S REPORT: Fire Chief Simon Davis

- A. Legislative Issues-** The State Budget will be approved on June 30th and once the budget has been approved the Legislators will probably only hear bills that they have to hear as a part of state operations.
- B. Growth/Annexation Issues-** There is an annexation issue that will be addressed in Item C under New Business.
- C. GVFFA Meet & Confer Update -** Chief Davis asked President of the GVFFA IAFF Local 4125, Mr. Kevin Malaney, to update the Board on how the Meet & Confer process is going. Mr. Malaney said that the process is working very well and with participants from all levels of staffing they have accomplished a lot keeping the best interests of the District at the forefront. Mr. Malaney talked about past and upcoming community events that the Association has sponsored and participated in including the Sahuarita High School Grad Night, the upcoming

National Fallen Firefighter's Dinner and Golf Tournament and the upcoming MDA Camp.

OPERATIONS REPORTS: Assistant Chief Bill Bohling

Assistant Chief Bill Bohling said that the two new engines have arrived and they are having radios installed and decals put on them. It will be another 30 days before they will be in service.

- A. **Fractals/Response Data** – The Fractile Report for April showed the crews responded to all EMS calls within the entire District in 8 minutes or less 91% of the time, but only 67% of the time within Sahuarita for April mostly due to the continuing distance/access issues.
- B. **Call/Station Summaries** – Report on file.
- C. **Fleet/Facilities Report** – AC Bohling said that the transmission and air conditioning on Engine 153 failed and had to be replaced at significant expense. Chief Davis said that this is the first major expense associated with this engine and Engine 153 should be good for another five plus years.
- D. **Training/Safety Report.** – Report on file.
- E. **Fire Corps Update** – Assistant Chief Bohling said that the recent Fire Corps graduates have now been added to active duty.

ADMINISTRATIVE REPORTS

- A. **Financials** – Mr. Keith Vincent, Financial Manager, presented the District Financial Reports for the month of April. He reported that Total Actual Revenue YTD was over Total Budgeted Revenue YTD by \$136,444 due mostly to Wildland Fire reimbursement, unexpected grant activity, revenues from training programs and earlier than expected tax payments. Total Actual Expense YTD is under Total Budgeted Expense YTD by \$530,721 due to lower than budgeted fuel costs, planned delays in purchasing and attention to scheduling.
- B. **Administrative Division Update** - Administrative Division Chief Sayre said that we have a total of 77 active Fire Protection Agreements in place. ADC Sayre continues to pursue avenues to access stimulus monies for our station construction projects. Report on file

PREVENTION/PUBLIC EDUCATION REPORTS: Deputy Fire Marshal Mark Stonestreet.

- A. **Potentials Report** – Report on file.
- B. **Activities Report** – Report on file.

COMMUNITY ACTIVITIES: Community Affairs and Public Information Officer Captain Melissa Smith

- A. **Community Report**- Report on file.
- B. **CERT** – Mr. Bill Kerr briefly updated the Board on the status of CERT.

OLD BUSINESS - None.

NEW BUSINESS

- A. Discussion and Possible Action Approval of Proposed Budget for Fiscal Year 2010.** Chief Davis said that there are no changes to the proposed budget from the last meeting. Chief reviewed some of the ways that the Green Valley Fire District is handling the decrease in revenue and any increase in expenses. Mr. Appleton moved to approve the FY2010 proposed budget for public posting, seconded by Ms. Shilling and passed 4-0. Mr. Karsh did not vote.
- B. Presentation and possible Approval of a new Multi-year Meet and Confer Agreement between IAFF local #4125 and the Green Valley Fire District.** Chief Davis again introduced Firefighter Kevin Malaney, President of the GVFFA, who recapped how the decision was made to begin the Meet and Confer process last year. In addition, Mr. Malaney requested that District Board consider entering into a multi-year agreement with Local 4125 to continue with Meet and Confer. Mr. Clarke moved to approve a 3 year Meet & Confer agreement between the Green Valley Fire District and IAFF Local 4125 to be signed by the Chairman and representatives designated by the Union with the Board Clerk to attest to the signatures. Mr. Clarke further noted that Mr. Malaney requested that the new agreement note that fire fighters through the rank of Battalion Chief be members of the Association. Mr. Clarke. Mr. Appleton seconded and after lengthy discussion during which Mr. Appleton, Howell and Clarke voiced opinions that membership to the Association only include fire fighters through the rank of Captain as in the previous Resolution. Mr. Clarke then clarified that the new agreement was noted to include the provisions previously contained in the Board Resolution 2008-7 dated September 24, 2008 and this new agreement supersedes that Resolution. The motion passed 4-0. Mr. Karsh did not vote.
- C. Discussion and Possible Action on Resolution 2009-3 Request from Canoa Northwest Homeowners Association to Annex Parcels 304-68-003K and 304-68-003L into the District Boundaries.** Ms. Shilling moved to accept Resolution 2009-3 to annex the parcels as requested by the Canoa Northwest Homeowner Association Board of Directors. Mr. Appleton seconded and there was no public comment on the annexation., The motion passed 4-0. Mr. Karsh did not vote.
- D. Discussion and Possible Approval of District Personnel Policy.**
- a. Emergency Leave/Leave without Pay -** Administrative Chief Sayre said that this policy is to establish guidelines to allow an employee to take leave, with or without pay, for an unforeseen non-medical emergency situation. Mr. Appleton moved to approve the Emergency Leave/Leave without pay policy, Ms. Shilling seconded and it passed 4-0. Mr. Karsh did not vote.

COMMITTEE REPORTS

- A. Local Pension Board Update –** No Report
- B. Station Committee Update –** Mr. Appleton gave a brief update on the progress of the construction of Station 151.
- C. Strategic Planning Team Update –** Mr. Appleton said the Strategic Planning Team generated a lot of discussion regarding the District’s mission, values and

purpose at the last meeting and the Team will continue to move forward with the planning process.

D. Finance and Budgeting Update – No Report

NEW BUSINESS - None

FUTURE AGENDA ITEMS - None

ANNOUNCEMENTS

- Regular Board Meeting – Wednesday June 24, 2009 with Executive Session starting @ 8:30 and Public Session starting @ 9:15 in the GVFD HQ/Training Center.
- Special Board Meeting on July 1st, 2009 @ 9:00 in the GVFD HQ/Training Center to ratify the FY2010 budget.
- Arizona Fire Districts Association Conference- July 17th and 18th, 2009 in Tucson. Ms. Sayre would like to know who will be attending.

ADJOURN REGULAR BOARD MEETING: Mr. Appleton moved to adjourn the meeting, with a second from Ms. Shilling. The meeting was adjourned at 1030 after a 4-0 vote. Mr. Karsh did not vote.

Respectfully Submitted by:

Ms. Mikel Shilling, Board Clerk
Green Valley Fire District