

**Regular Board of Directors Meeting  
Headquarters / Training Center  
April 27, 2011**

**CALL TO ORDER / ROLL CALL:** Chairman Dave Appleton called the Regular Board Meeting to order at 0900. Members of the Board present included Mr. Dave Smith, Mr. Bill Katzel, Mr. Bruce Howell, Board Clerk Mikel Shilling and Chairperson Dave Appleton.

**CALL TO THE PUBLIC:** Mr. Appleton noted that no one signed for the call to the public.

**WELCOME / PLEDGE OF ALLEGIANCE:** For staff and members of the public present see attached sign-in sheets. Mr. Howell led the Pledge of Allegiance.

**CONSENT AGENDA:** Mr. Appleton, Chairman

- A. Approval of the Minutes** – Ms. Shilling presented the minutes of the Regular Board Meeting of March 30, 2011, Mr. Katzel moved to approve the minutes, Mr. Smith seconded and the motion passed 5-0. The Special Meeting Minutes of April 20, 2011 were deferred as the meeting was continued until May 4, 2011.

**CHIEF’S REPORT & OPERATIONS: Chief Simon Davis**

**Legislative update will be presented at the end of the Operations Report.**

- B. Sahuarita Annexation Issues** – Chief Simon Davis said the District recently submitted additional signatures and property value to the Pima County Clerk that should satisfy the statutory requirements for the boundary change. After the signatures have been validated by Pima County, the matter will go before the Pima County Board of Supervisors, who will approve the validation of signatures. On Wednesday May 4, 2011, the Green Valley Fire District Board of Directors will hold a Special Board Meeting to continue the Public Hearing and, depending on the outcome of the Hearing with the Board of Supervisors, will approve a change of District Boundaries to include the Northern part of the Town of Sahuarita. By statute, there is a thirty day window of opportunity for anyone to file an appeal to the Fire Board’s decision. If there are no appeals filed, the proposed change is made to the boundaries thirty days after that vote or by June 4, 2011. Chief Davis said that the Transitional Agreement that the Board approved at the meeting in March has been presented to Rural Metro with no response as of today. In response to a question from Mr. Katzel, Chief Davis said that if someone files an appeal the District will go to court. Ms. Donna Aversa, the District Attorney, has represented several Fire Districts in these types of cases and has stated that the Burden of Proof will rest with the person(s) who filed the appeal.
- C. GVFFA Meet & Confer Update** – No report.
- D. Chief’s District Naming Committee** – Chief Davis said that the naming committee is in place and will resume meetings once the outcome of the annexation has been determined.
- A. Legislative Issues** – Chief Davis introduce Mr. John Flynn, AFDA Lobbyist, who reviewed the legislative issues that are relevant to Fire Districts.

**OPERATIONS REPORT: Chief Simon Davis**

- A. **Fractiles/Response Data** –Reports on file.
- B. **Call/Station Summaries** – Reports on file.
- C. **Training/Safety Reports** – Reports on file.

**PREVENTION, FLEET & FACILITIES: Assistant Chief Bill Bohling**

- A. **Potentials Report** – Reports on file.
- B. **Prevention Activities Report** – Reports on file.
- C. **Fleet and Facilities Report** – Reports on file.
- D. **Fire Corps Update** – None.

Mr. Katzel asked how the SHiM program was going and AC Bohling turned the floor over to Administrative Chief Sayre for comment. ADC Sayre said the program is progressing and that the biggest challenge right now is the scheduling of visits by the SHiM team, a nurse and safety volunteer. ADC Sayre said they are looking for additional funding to sustain the program.

**ADMINISTRATIVE REPORTS: Administrative Chief Katie Sayre**

- A. **Financials** – Finance Manager Keith Vincent presented the District financial reports for the month of March 2011. The Total Actual Revenue year to date is \$6,382,978, which is over budget by \$38,493 due to unbudgeted grant revenues and dispatch charges for Southwest Ambulance. The Total Actual Expense year to date is over Total Budgeted Expense YTD by \$198,979, due to a third payroll in March, which was actually paid on April 1, therefore April should show a significant favorable variance.
- B. **Administrative Division Update** – Administrative Division Chief Sayre said that the number of Fire Protection Agreements has increased and she believes this is due to the reduction of the Administrative fee to the public to enter into and maintain the agreement. This current fiscal year the Basic Life Support Training Center has held 67 classes with 316 students. Green Valley Recreation indicated they would like to change their certification from a Red Cross Affiliation to an American Heart Affiliated Program with the Green Valley Fire District so that will add to the number of classes and instructors

**COMMUNITY AND PUBLIC EDUCATION ACTIVITIES: Assistant Chief Bill Bohling**

- A. **Community Report** – No Report.
- B. **CERT** – No Report.

**OLD BUSINESS:**

Mr. Appleton chose to address the Budget Board Workshop #3 out of order.

- A. **Presentation and Discussion of the 2011-2012 District Operating Budget** – Chief Davis presented a Budget Worksheet for review and discussed some of the major line items. He said there will be no pay or COLA increases for the fourth year and the tax rate will remain at \$1.90. Chief Davis said the Budget will be posted per Statute for 30 days, at which time there will be a meeting for public comment.
- B. **Discussion and Possible Action on Proposed FY2012 Budget** – After questions from the Board were answered to the members' satisfaction, Ms. Shilling moved approve the 2011/2012 Operating Budget for posting, Mr. Smith seconded and the measure passed 5-0.

**ANNOUNCEMENTS:**

**Special Board Meeting:** Wednesday May 4<sup>th</sup> at 9:00 AM at the Green Valley Fire District Headquarters/Training Center.

**Next Regular Board Meeting:** Wednesday May 25<sup>th</sup> at 9:00 AM at Green Valley Fire District Headquarters/Training Center

**ADJOURN REGULAR BOARD MEETING:** Ms. Shilling moved to adjourn the meeting, with a second from Mr. Smith, and the meeting adjourned at 0950 after a 5-0 vote.

Respectfully Submitted by:

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Mikel Shilling, Board Clerk  
Green Valley Fire District