

**Regular Board of Directors Meeting
Headquarters / Training Center
December 16, 2009**

CALL TO ORDER: Chairman Edward M. Clarke called the meeting to order at 0900.

ROLL CALL/PLEDGE OF ALLEGIANCE: Members of the Board present included Mr. Dave Appleton, Mr. Ron Darrah, Ms. Mikel Shilling, Mr. Bruce Howell and Chairperson Edward Clarke. For staff and members of the public present see attached sign-in sheets. Ms. Shilling led the Pledge of Allegiance.

CALL TO THE PUBLIC: Mr. Clarke reviewed the attached notice of intention to speak form and noted that there was no request from the public to speak.

ELECTION OF FIRE BOARD OFFICERS: Mr. Appleton moved to nominate Mr. Ed Clarke for the position of Chairman of the Board for the period of December 2009 to November 2010. Ms. Shilling seconded and it passed 4-1 with Mr. Clarke casting the nay vote. Mr. Howell moved to nominate Ms. Mikel Shilling for the position of Clerk of Board for the period of December 2009 to November 2010, Mr. Clarke seconded and it passed 5-0.

CLERK'S REPORT: Ms. Shilling presented the minutes of the Regular Board Meeting of November 25, 2009. Mr. Appleton moved they be accepted, Mr. Howell seconded, and the motion passed 5-0.

CHIEF'S REPORT & OPERATIONS: Chief Simon Davis

- A. Legislative Issues** – Chief Simon Davis said that a Special Session has been called to try to resolve some of the State's budget issues. The next Regular Legislative Session will begin January 11, 2010 and Chief Davis said that he will keep the board apprised.
- B. Growth/Annexation Issues** – Chief Davis said that he submitted a letter to the Sahuarita Town Council requesting a resolution to circulate petitions for the annexation in the northern part of the Town of Sahuarita. Chief Davis said that he expects the issue to appear on the agenda for one of the Town Meetings in January.
- C. Meet and Confer** – Chief Davis said that, although we can not have revenue estimates from the county, Local 4125 and the Executive staff are compiling data in preparation of the upcoming Budget meetings.
- D. Fractiles/Response Data** – Report deferred until the meeting in January.
- E. Call/Station Summaries** – Report deferred until the meeting in January.
- C. Training/Safety Reports** – Reports on file.

PREVENTION, FLEET & FACILITIES: Assistant Chief Bill Bohling

- A. Prevention – Deputy Fire Marshal Mark Stonestreet**
 - 1. Potentials Report** – Report on file.
 - 2. Prevention Activities Report** – Report on file.
 - 3. Permits and Construction Report** – Assistant Chief Bill Bohling said that residential building permits for the Town of Sahuarita in 2009 totaled 216 and Pima County residential permits issued for 2009 totaled 100.

- B. Fleet and Facilities Report** – Report deferred until the meeting in January.
- C. Fire Corps Update** – Assistant Chief Bill Bohling said that Fire Corps Volunteers have installed 143 lock boxes in 2009 and approximately 175 hydrant markers. Mr. Dave Smith, Public Information Officer for the Fire Corps Volunteers added that they have serviced 116 customers in the Smoke Detector Battery Program and Mr. Smith has tested the used batteries and, if they are still good, they have been donated to the Food Bank. Mr. Smith said that due to the programs popularity there is some discussion regarding assembling a field crew that handles only smoke detector battery calls.

ADMINISTRATIVE REPORTS: Administrative Division Chief Katie Sayre

- A. Financials** – Report deferred until the meeting in January.
- B. Administrative Division Update** – Report on file.

COMMUNITY AND PUBLIC EDUCATION ACTIVITIES: Asst. Chief Bill Bohling

- A. Community Report** – Assistant Chief Bohling said that there will be a new Fire Corps Volunteer Class beginning early 2010. Mr. Appleton and Mr. Clarke commended the Fire Corps Volunteers for their outstanding work.
- B. CERT** – No Report.

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

- A. Local Pension Board Update** – No Report.
- B. Station Committee Update** – Mr. Appleton said that at Station 151 the stucco and sheet rocking is almost completed and estimated occupancy is mid February. At Station 155, the apparatus bay floor should be poured this week, wood trusses have been delivered and windows will soon be installed.
- C. Strategic Planning Team Update** – No Report.
- D. Finance and Budgeting Update** – Mr. Clarke appointed Mr. Howell to observe only and report to the Board the progress of the Budget Committee Meetings.

FUTURE AGENDA ITEMS: None

ANNOUNCEMENTS:

- **Special Board Budget Workshop #1** – Wednesday January 13, 2010 @ 0900 @ GVFD/HQ Training Center.
- **Regular Board Meeting** – Wednesday, January 27, 2010 @ 0900 @ GVFD/HQ Training Center.
- Mr. Clarke announced that he would not be seeking re-election for Chairman of the Board of the Green Valley Fire District.

ADJOURN REGULAR BOARD MEETING: Ms. Shilling moved to adjourn the meeting, with a second from Mr. Darrah. The meeting was adjourned at 0925 after a 5-0 vote.

Respectfully Submitted by:

Ms. Mikel Shilling, Board Clerk
Green Valley Fire District