

**Regular Board of Directors Meeting  
Headquarters / Training Center  
December 21, 2011**

**CALL TO ORDER / ROLL CALL:** Chairman Dave Appleton called the Regular Board Meeting to order at 0900. Members of the Board present included Mr. Dave Smith, Mr. Bill Katzel, Mr. Bruce Howell, Board Clerk Mikel Shilling and Chairman Dave Appleton. For staff and members of the public present see attached sign-in sheets.

**WELCOME / PLEDGE OF ALLEGIANCE:** Ms. Shilling led the Pledge of Allegiance.

**CALL TO THE PUBLIC:** Mr. Appleton said that there were no requests to speak under the call to the public.

**CLERK'S REPORT:**

- A. Approval of Minutes** – Ms. Shilling presented the minutes of the Regular Meeting of November 30, 2011. Mr. Smith moved to approve the minutes with one amendment, Mr. Appleton seconded and the motion passed 5-0.
- B. Local Pension Update** – No Report.

**CHIEF'S REPORT: Chief Simon Davis**

- A. Legislative Issues** – Chief Davis introduced Mr. John Flynn who reviewed the legislative issues that may affect Arizona Fire Districts. In response to Mr. Katzel's question about the tax rate cap, Chief Davis said that Green Valley is in good financial condition and we have plenty of room before we would hit the \$3.25/\$100 secondary assessed value cap.
- B. Sahuarita Annexation Issues** – No report.
- C. GVFFA Meet & Confer Update** – No report.
- D. Management Update** – No Report

**COMMUNITY RECOGNITION: Operations Division Chief Chuck Wunder**

- A. La Posada Green Valley** – ODC Wunder introduced Ms. Lisa Israel, President and CEO of La Posada, Green Valley and presented her with a commemorative plaque for La Posada's support of the Green Valley Fire District.

**ADMINISTRATIVE REPORTS: Administrative Division Chief Katie Sayre**

- A. Financials** – Finance Manager, Gabe Buldra, presented the District financial reports for the month of November 2011. The Total Actual Revenue year-to-date is \$4,295,689, which is over budget by \$15,689 mainly due to unbudgeted wildfire revenue. The Total Actual Expense is over budget by \$57,299 mainly due to overtime for coverage due to positions that have not been filled.
- B. Administrative Division Update** – ADC Sayre said that the new payroll process is going well and should be fully operational the first pay period of January 2012. Her report is on file.

**OPERATIONS REPORT: Operations Chief Chuck Wunder**

Deputy Fire Marshal Stonestreet and Inspector Greg Hernandez were unable to attend the meeting so ODC Wunder included the Prevention Reports with the Operations Reports.

- A. **Potentials Report** – Reports on file.
- B. **Prevention Activities Report** – Reports on file.
- C. **Fractiles/Response Data** – Reports on file.
- D. **Call/Station Summaries** – Reports on file.
- E. **Fleet/Facilities Reports** – Due to the early Board Meeting the Fleet Report for November will be available, along with Decembers report, at the January Board Meeting.
- F. **Training/Safety Reports** – Reports on file.
- G. **Fire Corps Update** – No report.

**COMMUNITY AND PUBLIC EDUCATION ACTIVITIES: Operations Division Chief Chuck Wunder**

- A. **Community Report** – ODC Wunder presented a PowerPoint capturing the many activities and events during December.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None

**COMMITTEE REPORTS:**

- A. **Strategic Planning Team Update** – No report.
- B. **Finance and Budgeting Update** – No report.

**ANNOUNCEMENTS:**

**District Headquarter Closed:** Friday December 23, 2011 – Sunday January 1, 2012 due to the holidays.

**Next Regular Board Meeting: Wednesday, January 25, 2011 at 10:00 A.M.** at GVFD Headquarters.

**AFDA Winter Conference:** January 12-14, 2012 at the Aquarius Hotel in Laughlin, Nevada. Brochures will be distributed to Board Members. Return registration forms in addition to requests for flights/hotel rooms to Chief Sayre as soon as possible if you plan to attend.

**Board Member Annual Training & Luncheon:** Wednesday January 25, 2012 at 11:00 AM at GVFD Headquarters.

**ADJOURN REGULAR BOARD MEETING:** Ms. Shilling moved to adjourn the Regular meeting, with a second from Mr. Smith. The meeting adjourned at 0950 with a 5-0 vote.

Respectfully Submitted by:

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Mikel Shilling, Board Clerk  
Green Valley Fire District